



EXTENSION SERVICE REPORT FORM
FACULTY AND NON-TEACHING PERSONNEL

Document No.: FM-SO-01-01

Effective Date: August 02, 2017

ACTIVITY:	Project Proposal Workshop and Conference for Community Leaders
DURATION:	22 - 23 November 2018
PROPONENTS:	Social Orientation and Community Involvement Programs
RECIPIENTS:	Barangay Officers of Pandacan and Intramuros communities

PROJECT OUTPUT DESCRIPTION

Present:

- JMQ Agas – Director, SOCIP/MNSTP/MNSRCSDO
- AA Canlas – Technical Assistant, SOCIP/MNSTP/MNSRCSDO
- RVE Belarmino – Records Management Officer, SOCIP/MNSTP/MNSRCSDO Office
- MC Ricafrente – Social Worker-SCSDS, SOCIP/MNSTP/MNSRCSDO
- VS Hilario – Social and Community Relations Officer, SOCIP/MNSTP/MNSRCSDO
- JPC Binag – Systems Management and Special Projects Coordinator, SOCIP/MNSTP/MNSRCSDO
- PV Parungao – Social Worker-EHLSDS, SOCIP/MNSTP/MNSRCSDO
- JS Maquiñana – Driver, SOCIP/MNSTP/MNSRCSDO

Others:

- Liza S. Peñaranda, Community Coordinator
- Rowena Espiritu, Community Coordinator
- Participants from the community (see attached sheet)

Details:

The SOCIP/MAPÚA-NSTP Team headed by Engr. Joyrence Mervin Q. Agas went to Tagaytay City for the 11th Community Conference. As preparation for the annual event, the team travelled to the venue as early as 6:00 AM on 22 November 2018 bringing with them the conference materials, exhibits and decorations. While on the road, some other items were bought to complete the materials for the event.

Upon arriving to One Tagaytay Place Hotel Suites at 11:30 AM, the team quickly unloaded the event paraphernalia to the assigned function room. The Aurora Room of the hotel was used for the event. All the decorations and exhibit materials were set up and arranged for the next day affair.

At around 7:30 PM, the team had their dry-run of the event and preliminary orientation from Engr. Agas. Staff assignments and technical adjustments were done for a smooth run of the event's program. At 8:30 PM, the team called it a night and had a scrumptious dinner.



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23 November 2018 marks the main event for the 11th Community Conference with this year's theme – "Solidarity in Diversity". Eighty-eight (88) individuals from the community joined the activity. From this group, nine (9) persons were from the host barangay. Also, sixteen (16) individuals were Barangay Chairman that represented their community. The rest were Kagawads and SK representatives.

On the day of the event, the team started the final preparation at 8:00 AM. While waiting for the participants, the staff did a walkthrough to check every aspect of the day's activity and its requirements.

Around 9:00 AM, the first batch of participants arrived at the area headed by Ms. Rowena Espiritu. The participants were asked to remain in the bus as the officers of the host barangay proceeded to the event area first.

The group of the host barangay were greeted and welcomed by Mr. Victor Hilario. He also provided a preliminary orientation of the day's program. Upon the arrival of Engr. Agas to the activity venue, he gave a thorough orientation and run-through of the activities.

Ushered by the officers of the host barangay, the participants were seated and registered. They were provided with their kits and program souvenirs. The second batch of participants arrived closely behind the first bus and led by Ms. Liza Peñaranda. Snacks were also given as they finished their registration.

The program started at 10:20 AM with a welcome video of the host barangay led by their chairman, Ms. Remedios Uy. The procession quickly followed wherein Chairman Uy carried the Community Conference Symbolic Key and was followed by her officers. Then, while the rest of her officers remained standing on stage, she imparted her welcome remarks. She encouraged the group to step up and to get their barangay involved as future host barangay.

Engr. Agas opened the activity with his keynote address that chronicles the history of the community conference as well as explained the theme of the conference with defining solidarity and diversity. He also cited the different experiences of the previous community hosts.

After his message, he proceeded to the discussion of the day's workshop. To level the group's understanding, he introduced the United Nation's Sustainable Development Goals (SDG) as the starting point of the barangay's project proposal. From the SDGs, the community can find their target initiative and related activities that can help in developing their project proposal.

Engr. Agas also gave a simple template in creating their project proposal and plan. He reiterated that the deadline was set on 28 December 2018 and can be submitted to Barangay 834. This is the last duty of the host barangay.



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The participants had a working lunch. While they are working and having their meal, a video compilation of the community activities and other related videos such as the candid video of the community preparation were showcased. (see attachment for the summary of the workshop results)

Before the floor was opened for the Question and Answer portion of the program, Ms. Peñaranda and Ms. Espiritu, the emcees, solicited several testimonials from the previous chairmen that hosted the community conference. Former Chairmen Purisima P. Albasin (Brgy 830), Jennifer P. Esteban (Brgy 842), Gladys C. De Jesus (Brgy 657), Lorena S. Engracial (Brgy 872) and Juana P. Valderrama (Brgy 867) shared their experiences with the University especially working with the department. They cited the ups and downs of the working relationship as well as their reasons for giving their support.

For the open forum, a few questions were raised and they were only clarification for the program and projects implemented by the University. Here are the questions raised during the session:

1. Does the community need to have a signed Memorandum of Agreement (MOA) before submitting a project proposal?

Community coordinators together with the Social and Community Relations Officer shall visit the respective communities that haven't signed the MOA but are willing to build a partnership with the University. It is advisable to have a signed MOA to ensure coordination and proper assistance from the University. – Ms. Peñaranda

2. Is there a project about urban planting? We are willing to learn about vegetable gardening.

The project of the University is Greening the Slums. It is still undecided if the University shall venture to vegetable gardening. With the existing project, we were providing plants that the community cultivate. In the coming community implementation, aside from the plants, seeds would also be available and given to the community. It would be the tasks of the barangay to improve it. – Engr. Agas

3. Aside from the greening projects, can you provide projects that center on single parents and plain housewives like livelihood projects such as food processing?

Those kinds of projects were being done, however, there is lack of communication with the barangay. If there is a request for such project, we will check the request and see the coordination to realize such projects with the partnership of the community. It is very important that we send project proposals to formalize the request. – Engr. Agas

4. If I am requesting for livelihood program I want to know if who will be the one to spend for my request and how will I be sure if my request will be granted?

It is very important that communities submit their project proposal and be specific when they want to implement it. It would definitely not happen for this year but for the year 2019. You can specify the month you want the project to happen. – Engr. Agas

5. In every Kagawad in the community, they are assigned a committee such as health, drug prevention, and peace and order. Who is responsible to make decision on what are the priorities of the community with regards to activities for implementation?



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The University don't tell the community what to do, we can only suggest on doing certain things. Utilize the committees and talk about the activities on the barangay level. It is a matter of who is willing to handle the activities. – Engr. Agas

On the barangay level, it can be talked about. It doesn't mean that we handle a certain committee that we just stick with it and disregard the rest. We also participate in the other projects being implemented in the barangay. – Ms. Espiritu

Utilize the Sangguniang Kabataan (SK). Tap the SK officers and train them early to perform the projects in the community that ensures the sustainability of the projects in the future since they are the future leaders of the community. We have to invest in the future by training the SK officers early in their service to the barangay. – Ms. Valderama

MOA signing was also done for the newly elected barangay chairmen. This is to re-establish a relationship between the community and the University. There were eleven (11) newly signed Memorandum of Agreement.

To lighten the atmosphere, the barangay host had their intermission number. Chairman Uy and all the barangay officers danced to the lively music to entertain the audience.

This was followed by the Pledge of Commitment and Lighting of the Christmas Tree. Each chairman placed the stars containing their support and commitment in upholding the development of their community in the partnership with the University. *(see attached for the Pledge of Commitment written on the stars)*

To show gratitude, Engr. Agas presented the Certificate of Appreciation to Barangay 834 for their active participation as this year's community host. And to formally turn-over the succession of being the community host, Chairman Uy handed down the symbolic key to Kagawad May Apol of Barangay 866, representative of Chairman Teresita Sangil. She also delivered a message from the Chairman.

The activity was concluded with a group picture to commemorate the accomplishment of the day. It ended around 4:00 PM.

PREPARED BY:

MICHELLE C. RICAFRENTA, RSW
SW-SCSDS SOCIP/MAPUA-NSTP-SRCSDO

NOTED:

ENGR. JOYRENCE MERVIN Q. AGAS
DIRECTOR SOCIP/MAPUA-NSTP-NSRCSDO



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SUMMARY OF WORKSHOP RESULTS

SDG	PROJECT	BRGY	ACTIVITIES	BUDGET (Php)	IMPLEMENTATION DATE	
Goal 2: Zero Hunger	Community Feeding Program	836	Organize brgy officer and committees that will handle the project	20,000		
			Seek NGO for partnership and additional budget			
			Ensure timely schedule of feeding program			
			Coordinate with brgy health center for monitoring			
		845		5,000		
		838		2,000		
Goal 3: Good Health & Well-Being	Community Medicine	847	Organize and assignment of brgy officers	5,000	Jan – June	
			Purchase of maintenance medicine as prescription			
	Vaccination & Immunization	850	Seek available vaccination for rabies and immunization for kids and adults	10,000		
			Coordinate with brgy health center for possible program			
		840	Conduct Survey for susceptible families and people vulnerable to disease	48,000		
			Coordinate with the brgy health center			
			Regular administering of vaccine to beneficiaries			
		657	Continuous monitoring of health status	2,000		
	Coordinate with DOH, city health office and brgy health center					
	Zumba Class		Monitor constant vaccination	36,400		
Goal 4: Quality Education	Pre-School and Alternative Learning System (ALS)	845	Solicit School Equipment and Supplies from other organizations	5,000		
			List possible students for ALS			
	Education Materials	850	Request reading materials and module for pre-school students	10,000		
		870	Identify children's needs for reading materials			Dec 2018 – Jan 2019
			Identify NGOs and other gov't agencies that could help donate books			
Tutorial Session	657	Schedule every weekend session	28,000			



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SDG	PROJECT	BRGY	ACTIVITIES	BUDGET (Php)	IMPLEMENTATION DATE
Goal 7: Affordable and Clean Energy	Solar Panel for Lights	870	Identify area in the brgy who has the most number of constituents that has "jumper"	21,000	March
			Re-wiring of lights on areas with jumper		
			Installation of solar panels		
	Lighting of the Community	869	Additional street lights	50,000	April
			Improve lights in the basketball court		
			Additional lights on the creek side		
Energy Saving Mechanism	657	K-load (prepaid electricity) for the community	3,000		
		Conduct information dissemination on energy saving tips related to community			
Goal 8: Decent Work And Economic Growth	Livelihood Program	847	Purchase of sewing machine and textile for rugs	20,000	July - December
			Locate area for the rug workshop		
		866	Dishwashing, perfume Materials	6,700	
		863	Series of Livelihood activities (Food & Meat Processing, Dishwashing Liquid, Chocolate Making, Candle Making, Beads Accessories Making, Pastry Making)	150,000	
			Conduct more livelihood seminar		
830	Stock materials and equipment for the products				
Goal 9: Industry, Innovation and Infrastructure	Building of Community Infrastructure	866	Feasibility Study on Day care Center, Barangay Hall and MRF	7,000	
		850	Put up Day Care Center for the barangay	30,000	
		838	Renovation of Day Care	200,000	
Goal 11: Sustainable Cities And Communities	Repair of Drainage	838		20,000	
Goal 12: Responsible Production and Consumption	Trash Bins for PET bottles & other recyclable materials	860		10,000	
		861	Collect and segregate recyclable materials	10,500	March



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SDG	PROJECT	BRGY	ACTIVITIES	BUDGET (Php)	IMPLEMENTATION DATE
Goal 14: life below water	Estero Cleaning & Rehabilitation	870	Monitor the community's garbage dumping habits especially those near the estero	90,000	May - Sep
			Allot barangay budget for estero cleaning		
			Observance of city ordinance		
Goal 15: life on land	Medicinal / Herbal Plants	860			
		850	Urban gardening on every household	50,000	
		870	Make use of soil in small areas where we can plant more		April
			Seek help from NGO who can help provide plants		
830	Plant more fruit-bearing plants and vegetables	35,000			
Goal 16: peace, justice and strong institutions	Coordination with Malacañang about peace & order	830	Elect the right leader to strictly implement the rules of law	15,000	
			Sustained the best practices through constant monitoring		
			Information dissemination through tarpaulin and information materials		